

Corporation of the Township of Selwyn

**Regular Council Meeting
Tuesday, June 27, 2017**

Council Chambers, 1310 Centre Line

A regular meeting of the Council of the Township of Selwyn was held on Tuesday, June 27, 2017 at the Council Chambers, 1310 Centre Line.

Present: Mayor Mary Smith
Deputy Mayor Sherry Senis
Councillor Donna Ballantyne
Councillor Gerry Herron
Councillor Anita Locke

Staff Present: Janice Lavalley, Chief Administrative Officer
Angela Chittick, Manager of Community & Corporate Services /Clerk
R. Lane Vance, Manager of Financial Services/Treasurer
Robert Lamarre, Manager of Building and Planning
Mike Richardson, Manager of Recreation Services
Rick Dunford, Manager of Public Works
Jeannette Thompson, Planner
Tania Goncalves, Deputy Clerk

The Council meeting commenced at 6:35 PM with Mayor Smith in the Chair.

Declaration of Pecuniary Interest

None.

Minutes

Resolution No. 2017- 139 - Minutes

Deputy Mayor Sherry Senis – Councillor Donna Ballantyne –
That the minutes of the regular Council meeting of June 6, 2017, the special Council meetings of June 6, 2017 and June 7, 2017 be adopted.

Carried.

Deputations and/or Invited Persons and/or Public Meeting

Richard Steiginga of Collins Barrow Kawarthas LLP made a presentation to Council to present the 2016 audited financial statements.

Resolution No. 2017 - 140 - 2016 Audited Financial Statements

Councillor Donna Ballantyne – Councillor Anita Locke –
That the report of the Manager of Financial Services regarding the audited financial statements for the year ending December 31, 2016 be received for information; and

That the statements as presented by Collins Barrow Kawarthas LLP - Chartered Accountants at the June 27, 2017 regular Council meeting be approved and prepared for posting on the Township website.

Carried.

Question Period

None.

Municipal Officers & Staff Reports – Direction

Resolution No. 2017 - 141 - Organizational Review Update & Lean/Six Sigma

Councillor Anita Locke – Councillor Donna Ballantyne –

That the report of the Chief Administrative Officer with regard to the Organizational Review update and Lean/Six Sigma be received for information; and

That the Township of Selwyn continue with the established practices, workplan initiatives, planning and operational review processes, ensuring that the sector best practices, process improvements and technological opportunities are implemented to ensure efficiency and effectiveness in all operations; and

That staff continue to monitor the development of the Ontario Municipal Leadership Institute service delivery review program to assess its potential for the Township.

Carried.

Resolution No. 2017 - 142 - Budget Timeline 2018

Councillor Anita Locke – Councillor Gerry Herron –

That the report of the Manager of Financial Services regarding the 2018 Budget Timeline be received for information; and

That the 2018 Budget Timeline, as noted in the June 27, 2017 report, be approved.

Carried.

Resolution No. 2017 - 143 - Canada Water and Wastewater Fund Project Approval – Lakefield College School Sewage Pumping Station

Deputy Mayor Sherry Senis – Councillor Donna Ballantyne –

That the report of the Manager of Financial Services regarding the Canada Water and Wastewater Fund Project Approval for the Lakefield College School Sewage Pumping Station be received for information; and

That the Canada Water and Wastewater Fund approved project for the replacement of the Lakefield College School Sewage Pumping Station be completed as outlined in the June 27, 2017 report; and

That By-law 2017-039 to authorize the funding agreement between Her Majesty the Queen in right of Ontario as represented by the Minister of Infrastructure and the Corporation of the Township of Selwyn be forwarded to the By-law section of the agenda for consideration.

Carried.

Resolution No. 2017 - 144 - Asset Management Plan Regulation

Councillor Donna Ballantyne – Councillor Anita Locke –

That the report from the Manager of Financial Services regarding the Asset Management Plan Regulation be received for information; and

That the feedback from the Corporation of the Township of Selwyn as outlined in the June 27, 2017 report be forwarded to the Environmental Commissioner of Ontario - Environmental Bill of Rights, specifically;

1. acknowledgement of the need for ongoing and increased level of provincial funding to support this new legislative requirement;
2. recommendation that a Council resolution of support and acceptance of the municipal asset management plan should be sufficient and that sign-off from a licensed engineering practitioner is not required; and
3. assurance that annual reporting to the residents, and posting on the Township website, as determined locally would be sufficient and that annual reporting requirements/data sharing as outlined in the draft regulation is seen as too burdensome and of limited value to residents.

Carried.

Resolution No. 2017 - 145 - Draft Council Communicator

Councillor Donna Ballantyne – Councillor Anita Locke –

That the report of the Deputy Clerk regarding the draft Council Communicator newsletter be received for information; and

That the newsletter, as amended to reflect Council's feedback, be approved and mailed to Township residents.

Carried.

Resolution No. 2017 - 146 - Landfill Operations Update

Councillor Gerry Herron – Councillor Anita Locke –

That the report of the Manager of Public Works with respect to a landfill operational review be received for information; and

That the Township of Selwyn approve extending the winter hours of the landfill from Thanksgiving Day weekend to Victoria Day weekend; and further that the daily hours of service remain the same; and

That correspondence be forwarded to the Ministry of the Environment and Climate Change to notify of the change in operating hours as required by the Township of Selwyn Environmental Compliance Approval.

Carried.

Resolution No. 2017 - 147 - Healthy Kids Community Challenge - Water Does Wonder

Councillor Donna Ballantyne – Deputy Mayor Sherry Senis –

That the report from the Manager of Recreation Services regarding the Healthy Kids Community Challenge Update – Water Does Wonders Theme be received for information; and

That the Township of Selwyn endorse the Water Does Wonder program including the installations of water filling stations at the Robert E. Young Complex and at the Lakefield Campground and beach; the promotion of drinking water in recreation facilities and continuing to freely and conveniently provide access to water in recreation facilities for users, especially children; and further that the Township of Selwyn commit to the Healthy Kids Community Challenge Peterborough - Silver Level Pledge by promoting the drinking of water and discouraging the consumption of sugary drinks at Township owned facilities.

Carried.

Consent Items

Resolution No. 2017 - 148 - Municipal Officer's and Staff Reports – Consent Items

Councillor Anita Locke – Deputy Mayor Sherry Senis –

That the report of the Economic Development Coordinator regarding the Community Improvement Plan - Financial Incentive Program be received for information; and that Façade Improvement Grants for two (2) properties described as:

- a) 46 Queen Street, in an amount not to exceed \$1,275.00 for front, side and rear facade improvements be approved; and
- b) 888 Garthorne Avenue in an amount not to exceed \$834.95 for front façade improvements be approved; and

That By-law 2017-040, being a By-law to authorize the execution of a Façade Improvement Grant with Gary and Nicola Cowie and Kawartha Adventure Rentals through the Community Improvement Plan for properties described as 46 Queen Street, Lakefield Ward and 888 Garthorne Avenue, Bridgenorth Ward be forwarded to the By-law section of the agenda for consideration; and

That Council authorize the following variance from Section 4.3.e). of the Sign By-law which regulates the percent of the wall area relative to the total sign area of fascia signs on the first storey;

a)

Applicant/Owner:	Jay Irwin (Kawartha Adventure Rentals)
Agent:	N/A
Property Location:	888 Garthorne Ave, Bridgenorth
Roll No.:	020.201.34700.0000
Nature of Application:	The purpose of the minor variance is to permit a fascia sign larger to be larger than 25% of wall area on the 1 st storey.

1. With reference to Section 4.3 e) of the Township of Selwyn Sign By-law No. 2012-092, as amended, to allow for the new tenant to update a fascia sign relative to the historical size of a fascia sign that previously existed on the building; and

That the report of the Manager of Community & Corporate Services/Clerk regarding the joint request for proposal results related to internet and telephone voting systems be received for information; and that the Township of Selwyn engage Simply Voting to provide internet and telephone voting services and related vote-counting equipment to conduct the 2018 municipal and school board election; and

That the report of the Manager of Public Works with respect to the gravel crushing and resurfacing program update be received for information; and that the aggregate required for 2017 surface treatment projects be purchased from Royel Paving Inc.; and that the actual amount of resurfacing to be completed be adjusted so that the overall value of projects completed in 2017 does not exceed the upset tender limits previously approved by Council; and

Correspondence for Information:

1. Association of Municipalities of Ontario – Province Announces Emergency Services Changes Including Dispatch and Fire-Medic Pilots
2. Association of Municipalities of Ontario – Upcoming Legislation
3. Association of Municipalities of Ontario - Highlights of the June 2017 Board Meeting
4. Ministry Responsible for Accessibility - Province Releases Employment Strategy for People with Disabilities
5. Peterborough Regional Health Centre – Strategic Plan 2017-2020
6. Peterborough Public Health – Peterborough Food Charter
7. Peterborough Public Health Board Meeting – June 14, 2017
8. Otonabee Region Conservation Authority – Discovery Days Passport
9. Otonabee Region Conservation Authority – Spring/Summer Issue of Currently
10. Mike Roche – Employment Standards Act Changes
11. Kawartha Chamber of Commerce – NewsFlash – June 6, 13 & 20, 2017
12. Hospice Peterborough - Care Centre Update
13. Town of New Tecumseth – Ontario Carbon Tax
14. Municipality of Brockton – Oppose Amendment to Conservation Authorities Act
15. Municipality of Central Huron - Employment Standards Act Changes

16. Ennismore District Horticultural Society – Thank You
17. Kids Against Hunger Canada – Thank You
18. Linda & Peter Ashby – Thank You
19. City of Peterborough – Trent University – Draft Plan of Subdivision; and

That correspondence be forwarded to Mike Roche following the Economic Development and Business Committee's recommendations regarding the update to the Employment Standards Act and Council's consideration of the same; and

Peterborough County Report

1. Eastern Ontario Regional Network Presentation to Council
2. Minutes – May 17, 2017; and

Committee Reports

That the minutes of the Economic Development and Business Committee of May 29, 2017 be received for information; and that the Township of Selwyn endorse the following resolution of the Economic Development and Business Committee:

Be it resolved that the Economic Development and Business Committee recommend to Council that a letter be sent to both the Federal Minister of Small Business and Tourism, Bardish Chagger and M.P. Maryam Monsef regarding the importance of FedDev funding for Community Futures Development programs and in particular, the renewal of the Eastern Ontario Development program; and

That the minutes of the Peterborough Police Services of May 2, 2017; and

That the minutes of the Accessibility Advisory Committee of May 24, 2017; and

That the minutes of the Smith-Ennismore Police Services Board of June 5, 2017 be received for information.

Carried.

Petitions

None.

Other, New & Unfinished Business

Resolution No. 2017 - 149 - Schedule Special Council Meeting – CAO Performance Evaluation

Councillor Anita Locke – Councillor Gerry Herron –

That a special closed session meeting of Council be scheduled for October 10, 2017 at 3:30 PM so that Council may conduct the performance evaluation for the CAO.

Carried.

By-laws

Resolution No. 2017 - 150 - By-laws First, Second & Third Reading

Councillor Gerry Herron – Councillor Anita Locke –

That By-law 2017-039, being a By-law to authorize the Canada Water and Wastewater Fund Agreement for the replacement of the Lakefield College School Sewage Pumping Station; and

That By-law 2017-040, being a By-law to authorize a Community Improvement Plan – Façade Improvement Grant - 46 Queen Street, Lakefield Ward and 888 Garthorne Avenue, Bridgenorth Ward be read a first, second and third time and finally passed be read a first, second and third time and finally passed.

Carried.

Resolution No. 2017 - 151 - Confirming By-law

Deputy Mayor Sherry Senis – Councillor Donna Ballantyne –

That By-law 2017-041, a By-law to confirm the proceedings of the meeting of Council held on June 27, 2017 be read a first, second and third time and finally passed.

Carried.

Adjournment

Resolution No. 2017 - 152 - Adjournment

Councillor Gerry Herron – Councillor Anita Locke –

That the meeting be adjourned. (8:00 PM)

Carried.