

Corporation of the Township of Selwyn

**Regular Council Meeting
Tuesday, December 12, 2017**

Council Chambers, 1310 Centre Line

A regular meeting of the Council of the Township of Selwyn was held on Tuesday, December 12, 2017 at the Council Chambers, 1310 Centre Line.

Present: Mayor Mary Smith
Deputy Mayor Sherry Senis
Councillor Anita Locke
Councillor Gerry Herron

Regrets: Councillor Donna Ballantyne

Staff Present: Janice Lavalley, Chief Administrative Officer
Angela Chittick, Manager of Community & Corporate Services /Clerk
R. Lane Vance, Manager of Financial Services/Treasurer (left at 6:43 PM)
Robert Lamarre, Manager of Building and Planning (left at 6:43 PM)
Rick Dunford, Manager of Public Works (left at 6:43 PM)
Jeannette Thompson, Planner (left at 6:43 PM)
Gord Jopling, Fire Chief (left at 6:43 PM)
Meaghan McGowan, Acting Economic Development Coordinator (left at 6:43 PM)

The Council meeting commenced at 6:00 PM with Mayor Smith in the Chair.

Declaration of Pecuniary Interest and the General Nature Thereof

None.

Minutes

Resolution No. 2017 - 248 - Minutes

Deputy Mayor Sherry Senis – Councillor Anita Locke –
That the minutes of the regular Council meeting of November 28, 2017 and the special Council meeting of November 29, 2017 be adopted.

Carried.

Resolution No. 2017 - 249 - Minutes – Amendment

Deputy Mayor Sherry Senis – Councillor Anita Locke –
That the minutes of the regular Council meeting of November 28, 2017 be amended as follows:

That the second paragraph of Resolution 2017-237 be replaced with the following:

That a public open house(s) be held in August 2018 on the proposed Discretionary Septic Inspection By-law in order that members of the public may have the opportunity to provide public input on the Discretionary Septic Inspection By-law.

Carried.

Deputations and/or Invited Persons and/or Public Meeting

On behalf of Council, Mayor Smith presented a Long Service Award to staff member Blake Knox for his 15 years of service and a Long Service Award to volunteer fire fighter Jerry Jopling for his 45 years of service.

Mayor Smith temporarily removed herself as Chair. Deputy Mayor Senis assumed the Chair.

Community Care Donor Relations Lead Dean Ostrander made a presentation to Council with an update on Community Care programs and accomplishments.

Mayor Smith resumed the Chair.

Resolution No. 2017 - 250 - Community Care

Councillor Anita Locke – Councillor Gerry Herron –

That the presentation from Community Care Donor Relations Lead Dean Ostrander regarding an update of their accomplishments and initiatives be received for information.

Carried.

Question Period

None.

Municipal Officers & Staff Reports – Direction

Resolution No. 2017-251 – Business Retention and Expansion Report

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That the report from Meaghan McGowan, Acting Economic Development Coordinator, regarding the final draft Business Retention + Expansion (BR+E) report be received for information; and

That the Township of Selwyn endorse the BR+E report; and

That the Economic Development and Business Committee finalize the Action Plan to implement the BR+E initiatives and report back to Council with respect to the same.

Carried.

Consent Items

Resolution No 2017 - 252 - Municipal Officer's and Staff Reports – Information/Housekeeping/Non-Controversial

Councillor Anita Locke – Deputy Mayor Sherry Senis –

That the report of the Planner regarding the Zoning By-law Amendment – removal of a Holding Symbol related to lands described as RP 45R-16200, Part 5 in the Ennismore Ward be received for information; and that By-law 2017-077, being a By-law to rezone certain lands described as RP 45R-16200, Part 5 in the Ennismore Ward from Highway Commercial Exception 533-holding (C1-533(h)) Zone to Highway Commercial Exception 533 (C1-533) Zone, be brought forward to the By-law section of the agenda for consideration; and

That the report from the Planner regarding a Site Plan Agreement for lands described as RP 45R-16200 in the Ennismore Ward (Stacey & Mike Crough - Treescape) be received for information; and that By-law 2017-076 to authorize the execution of a Site Plan Agreement between the Corporation of the Township of Selwyn and Stacey & Mike Crough be brought forward to the By-law section of the agenda for consideration; and

That the report of the HR Coordinator regarding volunteer firefighter recruitments be received for information; and that the following individuals be appointed as Township of Selwyn volunteer firefighters:

- Jake Andrews (Hall 1)
- Joshua Neadow (Hall 1)
- John Sanquinetti (Hall 1)
- Steve Woods (Hall 1)
- Ilana Overink (Hall 3)
- Adam Dobbie (Hall 4)

- Mark Young (Hall 5)
- Stephan Heintz (Hall 5)
- Chris Vivian (Hall 5)
- Evan Dodds (Hall 5)
- Jordan Whelan (Hall 5); and

Further, that the following individuals be appointed as volunteer junior members of the Selwyn Fire Department until the completion of their college program at the end of August 2018:

- Sir Sanford Student – Drew Goble
- Sir Sanford Student – Mitchell Wood; and

Further, that the resignations of the following firefighters be accepted with regret and that their service to the Selwyn Fire Department and our community be recognized with thanks:

- Joe Steenburgh (Hall 1)
- Mike Coons (Hall 2)
- Colin Jopling (Hall 4)
- Jarrett Smith (Hall 4)
- Kathrine Stewart-Ross (Hall 5)
- Jeff Rogozinski (Hall 5)
- Jeremy Eckford (Hall 5); and

That the report of the Manager of Building and Planning regarding the execution of a fee for service contract to perform By-law enforcement services be received for information; and that By-law 2017-078, being a By-law to authorize the execution of a fee for service agreement between the Corporation of the Township of Selwyn and Kawartha Guard Service be brought forward to the By-law section of the agenda for consideration; and

That the report of the Manager of Community and Corporate Services/Clerk regarding the insurance program for 2018 be received for information; and that the Township of Selwyn renew its insurance policy for the year 2018 with Frank Cowan Company Limited; and

That the report of the Manager of Community & Corporate Services/Clerk regarding the Year 15 work plan and the summary of the Year 14 accomplishments of the Joint Township of Selwyn and County of Peterborough Accessibility Advisory Committee be received for information; and that the Township of Selwyn endorses the Year 15 work plan to meet the requirements of the Accessibility for Ontarians with Disabilities Act for submission to the Ministry of Economic Development, Trade, Employment and Trade; and

That the report of the Manager of Corporate & Community Services/Clerk regarding various By-laws be received for information; and that By-law 2017-081, being a By-law to authorize the execution of a funding agreement with Her Majesty the Queen in Right of the Province of Ontario as represented by the Minister of Transportation and the Township of Selwyn related to the Ontario Municipal Commuter Cycling program be brought forward to the By-law section of the agenda for consideration; and

Correspondence for Direction:

That the following items of correspondence be received for information and that staff proceed with the recommended direction therein:

1. National Eating Disorder Information Centre - Eating Disorder Awareness Week

That the correspondence from the National Eating Disorder Information Centre regarding Eating Disorder Awareness Week be received for information; and that the Township of Selwyn proclaim the week of February 1-7, 2018 as Eating Disorder Awareness Week; and

1. A) Correspondence – Parking on Kelly Blvd., Bridgenorth

That the correspondence from Mr. Doyle requesting that Township consider changing the no parking area along Kelly Blvd., Bridgenorth to the east side as opposed to the west side of the road be received for information; and that Mr. Doyle be advised that staff did consult with the Peterborough County OPP to understand the circumstances related to the injury to the pedestrian and that the cause of the accident cannot be attributed to the location of the no-parking area and that the no-parking zone on Kelly Blvd. will remain as is; and

Correspondence for Information:

That the following items of correspondence be received for information:

2. Ministry of Municipal Affairs – Transient Accommodation Tax
3. Municipal Property Assessment Corporation – Budget & Municipal Levy 2018
4. Cornerstone Standards Council – Gravel Watch Ontario Correspondence
5. Kawartha Chamber of Commerce – December-January Newsletter
6. Kawartha Chamber of Commerce – Newsflash – November 28, 2017
7. Town of Ingersoll – Authority to Approve Landfill Projects; and

County of Peterborough Correspondence for Information:

That the following items of correspondence from the County of Peterborough be received for information:

1. James Gifford Causeway Litter
2. Canadian Urban Transit Research and Innovation Consortium
3. Minutes – November 15, 2017; and

Committee Reports

That the minutes of the Accessibility Advisory Committee of November 22, 2017; and

That the minutes of the Library Board of November 28, 2017; and

That the minutes of the Peterborough Police Services Board of November 7, 2017; and

That the minutes of the Smith-Ennismore Police Services Board of November 27, 2017 be received for information.

Carried.

Township Planner Jeannette Thompson announced that the Township of Selwyn is holding a public meeting to consider various applications to amend the Comprehensive Zoning By-law for the Township of Selwyn, in accordance with Section 34 of The Planning Act. The prescribed notice of the public meeting was provided by prepaid first class mail to all residents within a 120 metre radius of the subject properties, as well as by way of a sign being posted on the properties. The notices were provided to the prescribed ministries and agencies via email and were also available on the Township website. If a person or public body does not make an oral submission at the public meeting or make a written submission to the Township of Selwyn before the Zoning By-law is passed the person or public body is not entitled to appeal the decision of the Council of the Township of Selwyn to the Ontario Municipal Board, nor can a person or public body be added as a party to the hearing of an appeal before the OMB unless, in the opinion of the Board, there are

reasonable grounds to do so. In order to be notified of the decision of the Township of Selwyn on the proposed Zoning By-law Amendments, a written request must be made to the Township.

A public meeting commenced at 6:30 PM to consider an application to amend the Comprehensive Zoning By-law for the Township of Selwyn, in accordance with Section 34 of The Planning Act. The amendment relates to the property described as S/W Part of Lot 25, Concession 8 in the Smith Ward municipally known as 1866 Eighth Line. The subject lands are designated Highway Commercial and are zoned Rural (RU). The proposed zoning By-law amendment related to the subject lands will change the zoning to Rural Residential Exception 553 (RR-553) Zone. The zoning By-law amendment is intended to recognize the on-going residential and associated home industry uses of the subject lands. Further, the amendment will permit the expansion of an attached garage which will increase the floor space dedicated to a home industry. The applicant was in attendance. No one spoke in favour or in opposition to the application. There were four (4) members of the public present. The public meeting concluded at 6:37 PM.

Resolution No. 2017 - 253 - Zoning By-law Amendment (S/W Part of Lot 25, Concession 8 (Smith Ward) – 1866 Eighth Line

Councillor Anita Locke – Deputy Mayor Sherry Senis –

That the report of the Planner regarding the Zoning By-law Amendment related to lands described as S/W Part of Lot 25, Concession 8 in the Smith Ward municipally known at 1866 Eighth Line be received for information; and

That By-law 2017-074, being a By-law to rezone certain lands situated in the S/W Part of Lot 25, Concession 8 in the Smith Ward from Rural (RU) Zone to Rural Residential Exception 553 (RR-553) Zone be brought forward to the By-law section of the agenda for consideration.

Carried.

A public meeting commenced at 6:38 PM to consider an application to amend the Comprehensive Zoning By-law for the Township of Selwyn, in accordance with Section 34 of The Planning Act. The amendment relates to the property described as Part of Lot 13, Concession 7 in the Smith Ward municipally known as 1045 Ward Street. The subject lands are designated Low Density Residential and are zoned Residential Type One (R1). The proposed zoning By-law amendment related to the subject lands will change the zoning to Residential Type One Exception 554 (R1-554) Zone. The zoning By-law amendment is intended to permit a pet grooming facility as a home occupation located in an attached garage. Mrs. Thompson noted that a site visit was conducted to ensure that sufficient on-site parking was available. Mrs. Thompson also noted that the scope of the business is solely for pet grooming and not as a pet daycare or kennel. It was also noted that Peterborough Public Health had no objection to the application. Correspondence was also received from Ivan Sweeting of 1051 Ward Street expressing concerns regarding increased traffic and the number of dogs already located at the site. Mrs. Thompson noted that the rezoning is specific to a dog grooming facility that would take place in the attached garage and that the zoning By-law does not permit a kennel. Council asked a series of questions regarding the application. No one spoke in favour or in opposition of the application. There were four (4) members of the public in attendance. The public meeting concluded at 6:42 PM.

Resolution No. 2017 - 254 - Zoning By-law Amendment (Part of Lot 13, Concession 7 (Smith Ward) – 1045 Ward Street

Councillor Gerry Herron – Councillor Anita Locke –

That the report of the Planner regarding the Zoning By-law Amendment related to lands described as Part of Lot 13, Concession 7 in the Smith Ward municipally known as 1045 Ward Street be received for information; and

That By-law 2017-075, being a By-law to rezone certain lands situated in Part of Lot 13, Concession 7 in the Smith Ward from Residential Type One (R1) Zone to

Residential Type One Exception 554 (R1-554) Zone, be brought forward to the by-law section of the agenda for consideration.

Carried.

Other, New & Unfinished Business

Resolution No. 2017 - 255 - Special Meeting – January 18, 2018 – Agenda Amendment

Deputy Mayor Sherry Senis – Councillor Anita Locke –
That the agenda for the special meeting of Council scheduled for January 18, 2018 be amended to include the Road Needs Study update.

Carried.

Resolution No. 2017 - 256 - Special Meeting – Date Change

Councillor Anita Locke – Deputy Mayor Sherry Senis –
That the date for the special meeting of Council scheduled for December 14, 2017 be rescheduled to December 18, 2017.

Carried.

Resolution No. 2017 - 257 - Closed Session

Deputy Mayor Sherry Senis – Councillor Anita Locke –
That the next portion of the meeting be closed to the public pursuant to Section 239 (2) (b) of the Ontario Municipal Act, 2001, S.O. 2001, c.25, as amended, in order that Council may discuss matters regarding an identifiable individual(s), more specifically, committee member applications to the Economic Development and Business Committee as well as follow-up to the CAO performance evaluation. (6:43 PM)

Carried.

Resolution No. 2017 - 258 - Rise Closed Session

Councillor Anita Locke – Councillor Gerry Herron –
That Council now rise from closed session (6:50 PM).

Carried.

By-laws

Resolution No. 2017 - 259 - By-laws First, Second & Third Reading

Councillor Anita Locke – Deputy Mayor Sherry Senis –
That By-law 2017-074, being a By-law to authorize a zoning By-law amendment for lands described as 1866 Eighth Line in the Smith Ward; and

That By-law 2017-075, being a By-law to authorize a zoning By-law amendment for lands described as 1045 Eighth Line in the Smith Ward; and

That By-law 2017-076, being a By-law to authorize the execution of a Site Plan Agreement with Mike and Stacey Crough (Treescape) for the property described as RP 45R-16200 in the Ennismore Ward; and

That By-law 2017-077, being a By-law to rezone lands described as as RP 45R-16200 in the Ennismore Ward in order to remove a Holding Symbol; and

That By-law 2017-078, being a By-law to authorize an agreement with Kawartha Guard Services for the provision of By-law enforcement services; and

That By-law 2017-079, being a By-law set the Lakefield Water Rates for 2018; and

That By-law 2017-080, being a By-law to set the Lakefield Sewer Rates for 2018; and

That By-law 2017-081, a By-law to authorize an agreement for funding under the Municipal Commuter Cycling Grant be read a first, second and third time and finally passed.

Carried.

Resolution No. 2017 - 260 - Confirming By-law

Deputy Mayor Sherry Senis – Councillor Gerry Herron –

That By-law 2017-082, being a By-law to confirm the proceedings of the meeting of Council held on December 12, 2017 be read first, second and a third time and finally passed.

Carried.

Adjournment

Resolution No. 2017 - 261 - Adjournment

Councillor Gerry Herron – Councillor Anita Locke –

That the meeting be adjourned. (6:50 PM)

Carried.