

**Corporation of the Township of Selwyn**

**Regular Council Meeting  
Tuesday, June 6, 2017**

**Council Chambers, 1310 Centre Line**

A regular meeting of the Council of the Township of Selwyn was held on Tuesday, June 6, 2017 at the Council Chambers, 1310 Centre Line.

Present: Mayor Mary Smith  
Deputy Mayor Sherry Senis  
Councillor Donna Ballantyne  
Councillor Gerry Herron  
Councillor Anita Locke

Staff Present: Janice Lavalley, Chief Administrative Officer  
Angela Chittick, Manager of Community & Corporate Services /Clerk  
R. Lane Vance, Manager of Financial Services/Treasurer  
Robert Lamarre, Manager of Building and Planning  
Mike Richardson, Manager of Recreation Services (left at 6:20 PM)  
Rick Dunford, Manager of Public Works  
Jeannette Thompson, Planner  
Tania Goncalves, Deputy Clerk

The Council meeting commenced at 5:00 PM with Mayor Smith in the Chair.

**Declaration of Pecuniary Interest**

None.

**Minutes**

**Resolution No. 2017- 121 - Minutes**

Deputy Mayor Sherry Senis – Councillor Anita Locke –  
That the minutes of the regular Council meeting of May 23, 2017 be adopted.

Carried.

**Deputations and/or Invited Persons and/or Public Meeting**

Doug Saccoccia, Assistant Manager of Engineering and Design with the County of Peterborough made a presentation to Council regarding the Draft Active Transportation Plan. Peter Nielsen, Manager of Engineering and Design with the County of Peterborough was also in attendance to answer any questions.

**Resolution No. 2017 - 122 - Draft Active Transportation Plan**

Deputy Mayor Sherry Senis – Councillor Gerry Herron –  
That the Township of Selwyn endorse in principle the County of Peterborough Active Transportation Master Plan; and further that Township staff be directed to consider including the relevant policies, programs, and projects from the Active Transportation Master Plan as part of the next Township Official Plan update.

Carried.

**Question Period**

None.

**Municipal Officers & Staff Reports – Direction**

**Resolution No. 2017 - 123 - Ennismore/Smith Wards Police Services Contract**

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That the report from the Chief Administrative Officer with respect to the process to obtain a quote from the Peterborough Police Service to provide policing services to the Smith and Ennismore Wards be received for information; and

That the Township of Selwyn proceed with the renewal of a three (3) year contract with the Ministry of Community Safety and Correctional Services for the provision of police services by the Ontario Provincial Police (OPP) for the Ennismore and Smith Wards in 2017.

Carried.

Township Planner Jeannette Thompson announced that the Township of Selwyn is holding a public meeting to consider an application to amend the Comprehensive Zoning By-law for the Township of Selwyn, in accordance with Section 34 of The Planning Act. The prescribed notice of the public meeting was provided by prepaid first class mail to all residents within a 120 metre radius of the subject properties, as well as by way of a sign being posted on the properties. The notice was provided to the prescribed ministries and agencies via email and was also available on the Township website. If a person or public body does not make an oral submission at the public meeting or make a written submission to the Township of Selwyn before the Zoning By-law is passed the person or public body is not entitled to appeal the decision of the Council of the Township of Selwyn to the Ontario Municipal Board, nor can a person or public body be added as a party to the hearing of an appeal before the OMB unless, in the opinion of the Board there are reasonable grounds to do so. In order to be notified of the decision of the Township of Selwyn on the proposed Zoning By-law Amendment, a written request must be made to the Township.

A public meeting commenced at 5:41PM to consider an application to amend the Comprehensive Zoning By-law for the Township of Selwyn, in accordance with Section 34 of The Planning Act. The amendment relates to the property described as Part of Lot 18, Concession 10 in the Smith Ward municipally known as 1880 Westwind Lane. The subject lands are designated Rural and Seasonal Residential; and are zoned Rural (RU) and Lakeshore Residential (LR). The proposed Zoning By-law Amendment related to the subject lands will change the zoning to Lakeshore Residential Exception 547 (LR-547) Zone. The Zoning By-law Amendment is a condition of consent to sever application B-87-16, which was imposed by the Township. The severance application had the effect of creating a lot addition to an existing waterfront lot. The retained lands will continue to be utilized for rural purposes. The applicant was in attendance. No one spoke in favour or in opposition of the application. There were 15 members of the public present. The public meeting concluded at 5:45 PM.

**Resolution No. 2017 - 124 - Zoning By-law Amendment (Part of Lot 18, Concession 10 (Smith Ward)) – 1880 Westwind Lane**

Councillor Donna Ballantyne – Councillor Anita Locke –

That the report of the Planner regarding the Zoning By-law amendment related to lands described as Part of Lot 18, Concession 10 in the Smith Ward, municipally known as 1880 Westwind Lane, be received for information; and

That By-law 2017-036, being a By-law to rezone certain lands situated in Part of Lot 18, Concession 10 in the Smith Ward from Rural (RU) Zone and Lakeshore Residential (LR) Zone to Lakeshore Residential Exception 547 (LR-547) Zone, be brought forward to the By-law section of the agenda for consideration; and

That the Mayor and Clerk be authorized to sign any agreements related to Consent Application File No. B-87-16.

Carried.

A public meeting commenced at 5:45 PM to consider an application to amend the Comprehensive Zoning By-law for the Township of Selwyn, in accordance with Section 34 of The Planning Act. The amendment relates to the property described as Plan 15, Pt Blk P N Ermatinger, in the Lakefield Ward, municipally known as 60 Concession Street. The subject lands are designated Low Density

Residential; and are zoned Environmental Protection (EP). The proposed Zoning By-law Amendment related to the subject lands will change the zoning to Residential Type One – holding (R1(h)) Zone and Environmental Protection (EP) Zone. The Zoning By-law Amendment is a condition of consent to sever application B-5-16, which was imposed by the Township. The severance application had the effect of creating a new residential lot. Planner Jeannette Thompson noted that correspondence was received from the Otonabee Region Conservation Authority indicating no objections to the application and that they are satisfied with the proposed balance cut and fill plan provided by the applicant. The applicant and his agent from EcoVue Consulting Services were in attendance. No one spoke in favour or in opposition of the application. There were 14 members of the public present. The public meeting concluded at 5:51 PM.

**Resolution No. 2017 - 125 - Zoning By-law Amendment File No. C-06-17 (60 Concession Street (Lakefield Ward))**

Deputy Mayor Sherry Senis – Councillor Donna Ballantyne –

That the report of the Planner regarding Zoning By-law amendment related to lands described as Plan 15, Pt Blk P N Ermatinger, municipally known as 60 Concession Street, in the Lakefield Ward - File No. C-06-17 be received for information; and

That By-law 2017-037, being a By-law to rezone certain lands described as Plan 15, Pt Blk P N Ermatinger (60 Concession Street) in the Lakefield Ward - File No. C-06-17 in the Lakefield Ward from Environmental Protection (EP) Zone to Residential Type One – holding (R1(h)) Zone and Environmental Protection (EP) Zone be brought forward to the By-law section of the agenda for consideration; and

That the Mayor and Clerk be authorized to sign any agreements related to Consent Application File No. B-5-16.

Carried.

Planner, Jeannette Thompson announced that the County of Peterborough and the Township of Selwyn are holding a joint public meeting to consider applications to amend the local component of the County of Peterborough Official Plan and the Comprehensive Zoning By-law for the Township of Selwyn, in accordance with Sections 17 and 34 of The Planning Act. The prescribed notice of the public meeting was provided by prepaid first class mail to all residents within a 120 metre radius of the subject properties, as well as by way of a sign being posted on the property. The notice was provided to the prescribed ministries and agencies via email. The notice was also available on the County and Township websites. If a person or public body does not make an oral submission at the public meeting or make a written submission to the County of Peterborough and/or the Township of Selwyn before the official plan amendment is adopted and/or the Zoning By-law is passed the person or public body is not entitled to appeal the decision of the Councils of the County and the Township to the Ontario Municipal Board, nor can a person or public body be added as a party to the hearing of an appeal before the OMB unless, in the opinion of the Board there are reasonable grounds to do so. In order to be notified of the decision of the County of Peterborough or Township of Selwyn on the proposed Official Plan or Zoning By-Law Amendment, a written request must be made to the County or Township. Planner Caitlin Robinson and County Councillor Rodger Bonneau representing the County of Peterborough were present as the County is the approval authority for the Official Plan amendment application.

A public meeting commenced at 5:52 PM to consider an application to amend the local component of the County of Peterborough Official Plan and the Comprehensive Zoning By-law for the Township of Selwyn, in accordance with Sections 17 and 34 of The Planning Act. The amendments relate to the property described as Plan 15, Lot 9 W Rabbit N Reid in the Lakefield Ward. The subject

lands are designated Low Density Residential; and are zoned Residential Type One (R1). The proposed Official Plan Amendment would re-designate the lands to Medium Density Residential Special Policy Area, which would set a maximum density target for the development. The proposed Zoning By-law Amendment will have the effect of changing the zone category from Residential Type One (R1) to Multiple Residential (R3) Exception 548 - holding (R3-548(h)) Zone, in order to permit a multi-unit residential development together with site specific zone regulations. A holding provision is being placed on the property, which would obligate the property owner to enter into a site plan agreement with the Township prior to the development of the site. The site plan would ensure that design details such as storm water management, landscaping/buffering and parking are completed to the satisfaction of the Township. Planner Jeannette Thompson noted that correspondence was received from Ingrid Vollmer of 51 Rabbit Street requesting that precautions be made to ensure that storm water is not directed onto neighbouring properties. Mrs. Thompson noted that the site plan process would ensure that there is no adverse impact to neighbouring properties. Planner Caitlin Robinson and County Councillor Rodger Bonneau representing the County of Peterborough were present to answer any questions as the County is the approval authority for the Official Plan Amendment application. Applicant Daniel St. Jean and his agent Kevin Duguay were in attendance. Mr. Duguay noted that the applicant is aware of the site plan approval process and that the applicant has provided a preliminary Storm Water Management report and a Traffic Review report in support of the application. Mr. Duguay noted the Traffic Review report indicated that given the small scale of the proposed development, there would be minimal traffic impact on Rabbit Street. He further noted that the proposed 10 on-site parking spaces would be sufficient for the development. Donna Gillespie from 1 Baptie Lane noted concerns with existing parking conditions on Rabbit Street and felt that parking issues would be further escalated due to the proposed development. Ms. Gillespie also expressed concerns with the proposed development impacting her backyard privacy. Planner Jeannette Thompson noted that the Traffic Review report indicated that the proposed on-site parking would be sufficient for the development. Ms. Thompson also addressed privacy concerns by noting that the proposed two-story multi-unit development would be comparable to a two-story residential home which would currently be permitted on the property. Ms. Thompson also noted that neighbouring properties, including Ms. Gillespie, would be circulated during the site plan process which will identify any buffering requirements. A resident from 85 Concession Street expressed a general concern regarding development in the Township and its impact on storm water questioning whether the Township has any policies in place to encourage creative solutions for storm water management such as green roofs. Manager of Building and Planning Robert Lamarre noted that the local component of the County of Peterborough Official Plan is currently exploring permitting more creative solutions for addressing storm water management. There were approximately 13 members of the public present. The public meeting concluded at 6:18 PM.

**Resolution No. 2017 - 126 - Residential Development Proposal (45 Rabbit Street – Lakefield)**

Councillor Anita Locke – Councillor Gerry Herron –

That the report of the Planner regarding the residential development proposal related to lands described as being Plan 15, Lot 9 W Rabbit N Reid, in the Lakefield Ward, municipally known as 45 Rabbit Street (File No. C-04-17), be received for information; and

That staff consider the input received resulting from the public meeting in relation to the Official Plan Amendment and Zoning By-law Amendment application and bring back a recommendation for Council's consideration at a future Council meeting.

Carried.

**Municipal Officers & Staff Reports – Direction - con'd**

**Resolution No. 2017 - 127 - Mid-Year Budget Amendment Report**

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That the report of the Manager of Financial Services entitled Budget Amendments 2017 be received for information; and

That the Deputy Treasurer/I.T. Coordinator amend the 2017 budget in the general ledger as stated in the Budget Amendments 2017 report; and

That the Manager of Financial Services includes the Budget Amendments 2017 report with the supporting 2017 budget working papers to the Township of Selwyn audit team; and

That the Township of Selwyn have regard for an amended PSAB Budget Compliance Report later in the year when the final budget amendment report comes forward for approval.

Carried.

**Consent Items**

**Resolution No. 2017 - 128 - Municipal Officer's and Staff Reports – Consent Items**

Councillor Anita Locke – Councillor Donna Ballantyne –

**Correspondence for Information:**

1. Town of Shelburne – Canada 150 Tree Planting Initiative - Highway of Heroes
2. Otonabee Region Conservation Authority – Year in Review 2016
3. Kawartha Chamber of Commerce – Newsflash May 23, 2017
4. Fisheries & Oceans Canada – Add Northern Sunfish to the List of Wildlife Species at Risk
5. Town of Amherstburg – Proposed Overview of EMS Services
6. City of St. Catharine's – Canada 150 – Request to Waive Taxes on Flag Purchases
7. Municipality of Calvin – Hydro One Delivery Charges
8. Municipality of Killarney – End to Payments Out of Court for Municipalities
9. Trent-Severn Waterway Community Update - Lakefield Lock 26
10. Minister of Natural Resources and Forestry - Bill 139 the Building Better Communities and Conserving Watersheds Act, 2017
11. Minister of Citizenship and Immigration – Ontario Medal for Good Citizenship
12. Minister of Seniors Affairs – Thank You
13. Community Care – Thank You; and

**Committee Reports**

That the minutes of the Library Board of May 23, 2017 be received for information; and

That the minutes of the Parks and Recreation Advisory Committee of April 4, 2017; and

That the minutes of the Trail Advisory Committee of April 10, 2017; and

That the minutes of the Otonabee Region Conservation Authority Board of Directors meeting of April 20, 2017 be received for information.

Carried.

**Resolution No. 2017 - 129 – AMO – Changing Workplaces Final Report Release**

Councillor Gerry Herron – Deputy Mayor Sherry Senis –

That the correspondence received from the Association of Municipalities of Ontario regarding a Members' Update on the Changing Workplaces Final Report Release be received for information.

Carried.

**Resolution No. 2017 - 130 – Tax-Exempt – Local Officials**

Councillor Donna Ballantyne – Councillor Anita Locke –

That the correspondence received from the Municipality of East Ferris regarding the removal of that tax-exempt portion of remuneration paid to local officials be received for information; and

That the Township of Selwyn supports the correspondence received from the Municipality of East Ferris referencing the letter from Cheryl Gallant, Member of Parliament regarding the Trudeau Liberals removing the tax-exempt portion of remuneration paid to local officials from their 2017 Federal Deficit Budget and further that a copy of this resolution be forwarded to MP Maryam Monsef.

Carried.

**Petitions**

None.

**Other, New & Unfinished Business**

**Resolution No. 2017 - 131 - Notice of Motion**

Deputy Mayor Sherry Senis – Councillor Gerry Herron –

Whereas seasonal and temporary labour is important to the local economy of Selwyn, and we are dependent on a busy tourist and seasonal market for our regional economy; and

Whereas the Ontario government has decided to make sweeping changes to the labour laws, including a 31.5% minimum wage increase along with other changes to the Employment Standards Act; and

Whereas the unintended consequences have yet to be determined such as job losses, increased consumer cost and economic hardship; and

Whereas costs for CPP, EI, Hydro and all fuels have seen increases recently; and

Whereas there only seems to be supporting documentation to the positive side for employees; and

Whereas the provincial government has not done their due diligence to provide supporting documentation as to any benefit to small business;

Be it resolved that the Council of Selwyn Ontario formally requests that the Ontario government withdraw the proposed changes until such time that they have done their due diligence by providing the residents of Ontario with a comprehensive economic impact analysis with mitigation measures in order to help businesses transition into any regulatory changes; and further that copies of this resolution be forwarded to Premier Kathleen Wynne, Honourable Jeff Leal, Minister of Agriculture, Food and Rural Affairs and Minister responsible for Small Business, Honourable Eleanor McMahon, Minister of Tourism, Culture and Sport, Honourable Kevin Flynn, Minister of Labour and AMO to forward to member municipalities.

Deputy Mayor Sherry Senis – yes  
Mayor Mary Smith – no  
Councillor Donna Ballantyne – yes  
Councillor Gerry Herron – yes  
Councillor Anita Locke – yes

Carried.

**Resolution No. 2017 - 132 - Schedule Special Council Meeting – Strategic Plan Workshop**

Councillor Anita Locke – Councillor Gerry Herron –

That a special meeting of Council be scheduled for September 22, 2017 at 10:00 AM so that Council may attend the Strategic Plan Workshop.

Carried.

**Resolution No. 2017 - 133 - Closed Session**

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That the next portion of the meeting be closed to the public pursuant to Section 239 (1) (e) and Section 239 (1) (f) of the Ontario Municipal Act, 2001, S.O. 2001, c.25, as amended, in order that Council may discuss matters regarding litigation affecting the municipality. (6:55 PM)

Carried.

**Resolution No. 2017 - 134 - Rise Closed Session**

Councillor Anita Locke – Councillor Gerry Herron –

That Council now rise from closed session (7:30 PM).

Carried.

**By-laws**

**Resolution No. 2017 - 135 - By-laws First, Second & Third Reading**

Councillor Gerry Herron – Councillor Anita Locke –

That By-law 2017-036, being a By-law to authorize a Zoning By-law Amendment at 1880 Westwind Lane; and

That By-law 2017-037, being a By-law to authorize a Zoning By-law Amendment at 60 Concession Street be read a first, second and third time and finally passed be read a first, second and third time and finally passed.

Carried.

**Resolution No. 2017 - 136 - Confirming By-law**

Councillor Donna Ballantyne – Deputy Mayor Sherry Senis –

That By-law 2017-038, a By-law to confirm the proceedings of the meeting of Council held on June 6, 2017 be read a first, second and third time and finally passed.

Carried.

**Adjournment**

**Resolution No. 2017 - 137 - Adjournment**

Councillor Gerry Herron – Councillor Donna Ballantyne –

That the meeting be adjourned. (7:32 PM)

Carried.