

Corporation of the Township of Selwyn

**Regular Council Meeting
Tuesday, May 9, 2017**

Council Chambers, 1310 Centre Line

A regular meeting of the Council of the Township of Selwyn was held on Tuesday, May 9, 2017 at the Council Chambers, 1310 Centre Line.

Present: Mayor Mary Smith
Deputy Mayor Sherry Senis
Councillor Donna Ballantyne
Councillor Gerry Herron
Councillor Anita Locke

Staff Present: Janice Lavalley, Chief Administrative Officer
Angela Chittick, Manager of Community & Corporate Services /Clerk
R. Lane Vance, Manager of Financial Services/Treasurer
Robert Lamarre, Manager of Building and Planning
Mike Richardson, Manager of Recreation Services
Rick Dunford, Manager of Public Works
Jeannette Thompson, Planner
Tania Goncalves, Deputy Clerk
Joan MacDonald, CEO/ Librarian (left at 5:18 PM)

The Council meeting commenced at 5:00 PM with Mayor Smith in the Chair.

Declaration of Pecuniary Interest

None.

Minutes

Resolution No. 2017- 099 - Minutes

Deputy Mayor Sherry Senis – Councillor Anita Locke –
That the minutes of the regular Council meeting of April 25, 2017 be adopted.

Carried.

Deputations and/or Invited Persons and/or Public Meeting

Library Board Chairperson Julie Dillon presented the 2016 Library Board Annual Report to Council. Ms. Dillon highlighted recent successes as well as future initiatives for the library.

Resolution No. 2017 - 100 - Library Board Update

Councillor Donna Ballantyne – Councillor Gerry Herron –
That the presentation by Julie Dillon regarding the 2016 Library Board Annual Report be received for information.

Carried.

Question Period

None.

Municipal Officers & Staff Reports – Direction

None.

Consent Items

Resolution No. 2017 - 101 - Municipal Officer's and Staff Reports – Consent Items

Councillor Anita Locke – Councillor Gerry Herron –

That the report of the Planner related to the Removal of the Holding Provision for lands described as Part of Lots 26 and 27, Concession 18, municipally known as 3350 and 3356 Buckhorn Road (Buckhorn Home Hardware) in the Smith Ward be received for information; and that By-law Number 2017-027 to remove the Holding (H) symbol, be forwarded to the By-law section of the agenda for consideration; and

That the report of the Manager of Financial Services entitled Sanitary Sewer Collection System - Repair Tender be received for information; and that the contract be awarded to On Site Sewer Services in accordance with their tender submission in the amount of \$247,018 (HST included); and further that By-law 2017-028 to authorize the contract between On Site Sewer Services and the Corporation of the Township of Selwyn be forwarded to the By-law section of the agenda for consideration; and

That the report of the Manager of Public Works with respect to the Surface Works Tender be received for information; and that the tender of Coco Paving Inc. in the amount of \$186,709.02 (HST excluded) for the supply of HL2 and HL4 Surface Works for 2017 be approved; and

That the report from the HR Coordinator regarding recruitment updates for the Public Works Department be received for information; and

That the report of the Manager of Corporate & Community Services/Clerk regarding the Strategic Plan Report Card 2016 be received for information; and

That the report of the Economic Development Coordinator regarding the Community Improvement Plan - Financial Incentive Program be received for information; and that a Façade Improvement Grant for property described as 36 Bridge Street, Lakefield in an amount not to exceed \$1,637.50 for front façade improvements be approved; and further that By-law 2017-032, being a By-law to authorize the execution of Façade Improvement Grant with Nexicom Inc. through the Community Improvement Plan for property described as 36 Bridge Street, Lakefield Ward, be forwarded to the By-law section of the agenda for consideration; and

That the report of the Manager of Corporate & Community Services/Clerk regarding various By-laws be received for information; and that By-law 2017-031 being a By-law to authorize the execution of an agreement between Durham Building Corporation; and 1517050 Ontario Ltd.; and the Corporation of the Township of Selwyn to satisfy a condition of a rezoning related to property located at 645 Lily Lake Road, Smith Ward, specifically requiring that the developers of the Lily Lake Secondary Planning area located in the City of Peterborough agree to construct, operate and maintain a storm water management pond, sanitary sewer trunk main and recreational trails, be brought forward for consideration to the By-laws section of the agenda; and

That the Township of Selwyn authorize the following variance from Section 4.4.b). of the Sign By-law which regulates the number of ground signs permitted on a property with frontage on a municipal highway.

Applicant/Owner: Don Jackson and Kevin Watkins (Jack's Family Restaurant)

Property Location: 1 Strickland Street, Lakefield

Roll No.: 030.004.03300.0000

Nature of Application: The purpose of the minor variance is to permit a second ground sign along the frontage of a municipal highway known as Queen Street

1. With reference to Section 4.4.b) of the Township of Selwyn Sign By-law No. 2012-092, as amended, to allow for an additional ground sign from one sign for each frontage to two ground signs for frontage along the municipal highway known as Queen Street; and

Correspondence for Information:

That the following items of correspondence be received for information:

1. Office of the Prime Minister – National Pharmacare Program
2. Kathleen Wynne, Premier – Eastern Ontario Regional Network’s Cellular Gap Project
3. Minister of Citizenship and Immigration – Lincoln M. Alexander Award
4. Peterborough Public Health – A Tobacco Endgame for Canada
5. Peterborough Economic Development – Exciting Year Ahead for Region’s Lead Economic Development Corporation
6. Kawartha Chamber of Commerce – Newsflash – April & May 2017
7. Trent Severn Waterway – Lovesick Lock 30
8. Trent Severn Waterway – Sawer Creek Lock 25
9. Ontario Soil Regulation Task Force - Ontario Soil Regulation Task Force
10. Town of Amherstburg – Support of Postal Banking
11. Municipality of Kincardine – Mandatory Building Code Changes – Septic Systems
12. Municipality of the Township of West Lincoln – Moratorium on Accommodation Review Process in all School Boards
13. Township of North Frontenac – Hydro Reduction of 25% Not Applicable to Seasonal Residents
14. Municipality of South Huron – Mandatory Septic Inspections
15. Ennismore & District Horticultural Society – Thank You; and

Peterborough County Report

That the following items of correspondence from the County of Peterborough be received for information:

1. Peterborough Economic Development First Quarter Report
2. 2017 Tax Policy
3. Toronto-Peterborough-Ottawa High Frequency Passenger Rail Service
4. Minutes – April 19, 2017; and

Committee Reports

That the minutes of the Library Board of April 25, 2017; and

That the minutes of the Otonabee Region Conservation Authority of February 16, 2017 and March 23, 2017 be received for information.

Carried.

Petitions

None.

Other, New & Unfinished Business

Resolution No. 2017 - 102 - Schedule Special Council Meeting – CAO Performance Evaluation

Councillor Donna Ballantyne – Deputy Mayor Sherry Senis –

That a special closed session meeting of Council be scheduled for June 6, 2017 at 3:30 PM so that Council may conduct the six month follow-up of the performance evaluation for the CAO.

Carried.

Township Planner Jeannette Thompson announced that the Township of Selwyn is holding a public meeting to consider various applications to amend the Comprehensive Zoning By-law for the Township of Selwyn, in accordance with Section 34 of The Planning Act. The prescribed notices of the public meeting were provided by prepaid first class mail to all residents within a 120 metre radius of the subject properties, as well as by way of a sign being posted on the properties. The notices were provided to the prescribed ministries and agencies via email and were also available on the Township website. If a person or public body does not make an oral submission at the public meeting or make a written submission to the Township of Selwyn before the Zoning By-law Amendments are passed the person or public body is not entitled to appeal the decision of the Council of the Township of Selwyn to the Ontario Municipal Board, nor can a person or public body be added as a party to the hearing of an appeal before the OMB unless, in the opinion of the Board there are reasonable grounds to do so. In order to be notified of the decision of the Township of Selwyn on the proposed Zoning By-law Amendments, a written request must be made to the Township.

A public meeting commenced at 5:30 PM to consider an application to amend the Comprehensive Zoning By-law for the Township of Selwyn. The amendment relates to the property described as Part of Lot 26, Concession 8 (Smith Ward) municipally known as 3347 Lakefield Road. The subject lands are designated Highway Commercial; and are zoned Local Commercial (C2). The proposed Zoning By-law Amendment related to the subject lands will change the zone category from Local Commercial (C2) Zone to Local Commercial (C2) Exception 546 (C2-546) Zone. The Zoning By-law Amendment is intended to permit a dog training facility to be located on the subject site. The facility will be wholly enclosed in a portion of the existing building. The applicant, Chris Schejbal, was in attendance. No one spoke in favour or opposition of the application. There were 10 members of the public in attendance. The public meeting concluded at 5:37 PM.

Resolution No. 2017 - 103 - Zoning By-law Amendment (Part of Lot 26, Concession 8 (Smith Ward) – 3347 Lakefield Road

Councillor Anita Locke – Councillor Gerry Herron –

That the report of the Planner regarding the Zoning By-law Amendment related to lands described as Part of Lot 26, Concession 8 in the Smith Ward municipally known as 3347 Lakefield Road be received for information; and

That By-law 2017-030, being a By-law to rezone certain lands situated in Part of Lot 26, Concession 8 in the Smith Ward from Local Commercial (C2) Zone to Local Commercial (C2) Exception 546 (C2-546) Zone be brought forward to the By-law section of the agenda for consideration.

Carried.

A public meeting commenced at 5:37 PM to consider an application to amend the Comprehensive Zoning By-law for the Township of Selwyn. The amendment relates to the property described as Part of Lot 25, Concession 9 (Smith Ward) municipally known as 1845 10th Line. The subject lands are designated Rural; and are zoned Rural Residential (RR). The proposed Zoning By-law Amendment related to the subject lands will change the zone category from Rural Residential (RR) Zone to Rural Residential Exception 547 (RR-547) Zone. The Zoning By-law Amendment is intended to permit the construction or erection of a garden

suite as a temporary use on the subject lands. The applicant, William Thornton, was in attendance. No one spoke in favour or opposition of the application. There were 11 members of the public in attendance. The public meeting concluded at 5:42 PM.

Resolution No. 2017 - 104 - Zoning By-law Amendment (Part of Lot 25, Concession 9 (Smith Ward) – 1845 10th Line (Thornton))

Deputy Mayor Sherry Senis – Councillor Donna Ballantyne –

That the report of the Planner regarding Zoning By-law Amendment Application File No. C-05-17 as it pertains to lands situated in Part Lot 25, Concession 9 in the Smith Ward, municipally known as 1845 10th Line be received for information; and

That By-law 2017-025, being a By-law to rezone certain lands situated in Part Lot 25, Concession 9 in the Smith Ward from Rural Residential (RR) Zone to Rural Residential Exception 547 (RR-547) Zone be brought forward to the By-law section of the agenda for consideration; and

That By-law 2017-026, being a By-law to authorize the execution of an agreement to permit a garden suite as a temporary use for lands situated on 1845 10th Line be brought forward to the By-law section of the agenda for consideration.

Carried.

A public meeting commenced at 5:42 PM to consider an application to amend the Comprehensive Zoning By-law for the Township of Selwyn. The Zoning By-law Amendment relates to the property described as Part of Lot 36, Concession 12 (Smith Ward), municipally known as 2725 Chalmers Avenue. The subject lands are designated Hamlet; and are zoned Community Facility (CF). The proposed Zoning By-law Amendment related to the subject lands will change the zone category from Community Facility (CF) Zone to Highway Commercial Exception 545 - Holding (C1-545(h)) Zone. The Zoning By-law Amendment is intended to facilitate an adaptive re-use of the former Young's Point School site as an aquaponics establishment. Township Planner Jeannette Thompson noted that a holding provision will be placed on the subject property that will obligate the property owner to enter into a site plan agreement with the municipality which will ensure that the site is improved in accordance with the Township's present standards (i.e. accessible parking area, ingress / egress meets with an acceptable standard). It was also noted that the holding provision will ensure that any additional development of the site would require Township approval. Ms. Thompson noted that correspondence was received from the Peterborough Public Health noting that the existing septic system is sufficient for the proposed use and that they have no objections to the application. Ms. Thompson also noted that correspondence was received from Enbridge Gas Distribution and the Otonabee Region Conservation Authority stating no objections to the application. The applicant, Peter Cremers, was in attendance. Audrey Cruikshank from 55 Parkdale Avenue spoke in favour of the application. Barbara Craig from 2737 Chalmers Avenue asked questions regarding the opportunity for future expansion on the subject lands. Ms. Thompson reiterated that the Site Plan Agreement holding provision placed on the subject property obligates the property owner to seek Township approval for any expansion on the property. Council asked a series of questions regarding the application. There were 11 members of the public in attendance. The public meeting concluded at 5:54 PM.

Resolution No. 2017 - 105 - Zoning By-law Amendment (Part of Lot 36, Concession 12 (Smith Ward) – 2725 Chalmers Avenue)

Councillor Anita Locke – Councillor Gerry Herron –

That the report of the Planner regarding the Zoning By-law Amendment related to lands described as Part of Lot 36, Concession 12, municipally known as 2725 Chalmers Avenue in the Smith Ward be received for information; and

That By-law 2017-029, being a By-law to rezone certain lands situated in Part of Lot 36, Concession 12 in the Smith Ward from Community Facility (CF) Zone to

Highway Commercial Exception 545 - holding (C1-545(h)) Zone be brought forward to the By-law section of the agenda for consideration.

Carried.

By-laws

Resolution No. 2017 - 106 - By-laws First, Second & Third Reading

Councillor Anita Locke – Councillor Donna Ballantyne –

That By-law 2017-025, being a By-law to authorize a Zoning By-law Amendment at 1845 10th Line, Smith Ward; and

That By-law 2017-026, being an authorizing By-law to enter into an agreement to permit a garden suite at 1845 10th Line, Smith Ward; and

That By-law 2017-027, being a By-law to authorize a Zoning By-law Amendment at 3350 & 3356 Buckhorn Road (removal of Holding Provision); and

That By-law 2017-028, being a By-law to authorize a contract with On Site Sewer Services for the provision of CCTV inspection of sanitary sewer systems; and

That By-law 2017-029, being a By-law to authorize a Zoning By-law Amendment at 2725 Chalmers Avenue, and

That By-law 2017-030, being a By-law to authorize a Zoning By-law Amendment at 3347 Lakefield Road; and

That By-law 2017-031, being a By-law to authorize an agreement related to the Lily Lake Secondary Plan for Services at 645 Lily Lake Road; and

That By-law 2017-032, being a By-law to authorize a Façade Improvement Grant at 36 Bridge Street, Lakefield be read a first, second and third time and finally passed.

Carried.

Resolution No. 2017 - 107 - Confirming By-law

Deputy Mayor Sherry Senis – Councillor Donna Ballantyne –

That By-law 2017-033, a By-law to confirm the proceedings of the meeting of Council held on May 9, 2017 be read a first, second and third time and finally passed.

Carried.

Adjournment

Resolution No. 2017 - 108 - Adjournment

Councillor Gerry Herron – Councillor Anita Locke –

That the meeting be adjourned. (5:55 PM)

Carried.