

Corporation of the Township of Selwyn

**Regular Council Meeting
Tuesday, February 14, 2017**

Council Chambers, 1310 Centre Line

A regular meeting of the Council of the Township of Selwyn was held on Tuesday, February 14, 2017 at the Council Chambers, 1310 Centre Line.

Present: Mayor Mary Smith
Deputy Mayor Sherry Senis
Councillor Donna Ballantyne
Councillor Anita Locke

Regrets: Councillor Gerry Herron

Staff Present: Janice Lavalley, Chief Administrative Officer
Angela Chittick, Manager of Community & Corporate Services /Clerk
R. Lane Vance, Manager of Finance/Treasurer
Stephen Crough, Manager of Public Works
Robert Lamarre, Manager of Building and Planning
Gord Jopling, Fire Chief
Mike Richardson, Manager of Recreation Services
Rick Dunford, Public Supervisor
Jeannette Thompson, Planner
Tania Goncalves, Deputy Clerk

The Council meeting commenced at 5:00 PM with Mayor Smith in the Chair.

Mayor Smith requested that a moment of silence be observed in honour of the victims of the Quebec City Mosque shooting.

Declaration of Pecuniary Interest

Deputy Mayor Sherry Senis declared pecuniary interest as it relates to the Peterborough County Correspondence report more specifically, as it relates to agenda item 7. (a) 5. – County Development Charges By-law. Deputy Mayor Senis stated a direct pecuniary interest as it pertains to a property investment.

Minutes

Resolution No. 2017 - 022 - Minutes

Councillor Anita Locke – Councillor Donna Ballantyne –
That the minutes of the special Council meeting of January 20, 2017, and the regular Council meeting of January 24, 2017 be adopted.

Carried.

Deputations and/or Invited Persons and/or Public Meeting

Jack Nigro, Superintendent of the Kawartha Pine Ridge District School Board made a presentation to Council with an update on plans/renovations for the new Lakefield District Secondary School and to accommodate the relocation of Ridpath Junior Public School.

Resolution No. 2017 - 023 - Agenda Amendment

Deputy Mayor Sherry Senis – Councillor Donna Ballantyne –
That the order of the Agenda be amended so that Question Period directly follow the deputation by Jack Nigro, Superintendent of Kawartha Pine Ridge District School Board, agenda item 2(a), in order to permit members of the public to pose questions regarding the plans/renovations for the new Lakefield District Secondary School.

Carried.

Question Period

Council entertained questions from the public from 5:26PM -5:36PM.

Resolution No. 2017 - 024 - Lakefield District Secondary School and Ridpath Junior Public School Update

Councillor Anita Locke – Councillor Donna Ballantyne –

That the update regarding the plans/renovations at Lakefield District Secondary School and to accommodate the relocation of Ridpath Junior Public School provided by Jack Nigro, Superintendent of Kawartha Pine Ridge District School Board be received for information.

Carried.

A public meeting commenced at 5:37 PM to consider amendments to building permit fees for the Township of Selwyn, in accordance with Section 7 (6) b) of the Ontario Building Code Act. Manager of Building and Planning Robert Lamarre announced that the Township of Selwyn is holding a public meeting to provide members of the public with information on the proposed building permit fee increases. The Manager of Building and Planning noted that the public meeting was advertised in the Lakefield Herald and the Peterborough Examiner as well as on the Township website. An information package was also made available to the public in hard copy and electronically on the Township website which described the Township's intention to increase fees imposed for building permit applications and provided a rationale for the change. The proposed change indicates that building permit fees are to be indexed to the Consumer Price Index (CPI) of Ontario – all items, as of December 31, subject to public notice and holding of a public meeting. Fees will be updated as of March 1st, 2017. There were six members of the public in attendance and there were no comments from the public. The public meeting concluded a 5:40 PM.

Resolution No. 2017 - 025- Revised Building Permit Fee Schedule

Councillor Anita Locke – Deputy Mayor Sherry Senis –

That the report of the Manager of Building and Planning regarding the revised building permit fee schedule be received for information.

Carried.

Township Planner Jeannette Thompson announced that the Township of Selwyn is holding a public meeting to consider two applications to amend the Comprehensive Zoning By-law for the Township of Selwyn, in accordance with Section 34 of The Planning Act. The prescribed notices of the public meeting was provided by prepaid first class mail to all residents within a 120 metre radius of the subject properties, as well as by way of a sign being posted on the properties. The notice was provided to the prescribed ministries and agencies via email and was also available on the Township website. If a person or public body does not make an oral submission at the public meeting or make a written submission to the Township of Selwyn before the Zoning By-law is passed the person or public body is not entitled to appeal the decision of the Council of the Township of Selwyn to the Ontario Municipal Board, nor can a person or public body be added as a party to the hearing of an appeal before the OMB unless, in the opinion of the Board there are reasonable grounds to do so. In order to be notified of the decision of the Township of Selwyn on the proposed Zoning By-law Amendment, a written request must be made to the Township.

A public meeting commenced at 5:40 PM to consider an application to amend the Comprehensive Zoning By-law for the Township of Selwyn. The amendment relates to the property described as Part of Lots 26 & 27, Concession 18 (Smith Ward) – 3350 & 3356 Buckhorn Road (Buckhorn Home Hardware). The subject lands are designated Rural Settlement Area; and are zoned Recreational Commercial (RC). The proposed Zoning By-law Amendment related to the subject lands will change the zone category from Recreational Commercial (RC) Zone to Local Commercial Exception 543 –holding (C2-543(h)). Ms. Thompson noted that comments were received from the Peterborough Public Health noting no objections to the application; however, requesting that a holding provision be

placed on the zone, which would require an on-site sewage system be installed to accommodate the commercial / retail uses. The holding provision will also obligate the property owner to enter into a site plan agreement with the municipality which will address such items as parking surfaces, parking areas, landscaping, internal site circulation, etc. The Zoning By-law Amendment is a condition of consent to sever application B-54-16, which was imposed by the Township. The severed lands will be merged with the adjacent property which is presently occupied by the Buckhorn Home Hardware.

The applicant was in attendance with his agent, Peter Joseph from EcoVue Consulting Services Inc. No one spoke in opposition of the application. There were 6 members of the public in attendance. The public meeting concluded at 5:50 PM.

Resolution No. 2017 - 026 - Zoning By-law Amendment (Part of Lots 26 & 27, Concession 18 (Smith Ward) – 3350 & 3356 Buckhorn Road (Buckhorn Home Hardware)

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That the report of the Planner regarding the Zoning By-law Amendment related to lands described as Part of Lots 26 & 27, Concession 18 in the Smith Ward be received for information; and

That By-law 2017-007, being a By-law to rezone certain lands situated in Part of Lots 26 & 27, Concession 18 in the Smith Ward from Recreational Commercial (RC) Zone to Local Commercial (C2) Exception 543 - holding (C2-543(h)) Zone, be brought forward to the By-law section of the agenda for consideration; and

That the Mayor and Clerk be authorized to sign any agreements related to Consent Application File No. B-54-16.

Carried.

A public meeting commenced at 5:50 PM to consider an application to amend the Comprehensive Zoning By-law for the Township of Selwyn. The amendment relates to the property described as Part of Lot 26, Concession 18 (Smith Ward) – 3370 Fire Route 24. The subject lands are designated Rural Settlement Area; and are zoned Recreational Commercial (RC). The proposed Zoning By-law Amendment related to the subject lands will change the zoning to Lakeshore Residential (LR) Zone. The Zoning By-law Amendment is a condition of consent to sever application B-55-16, which was imposed by the Township. The retained lot is zoned Recreational Commercial (RC), and will be rezoned to Lakeshore Residential (LR), in order to permit the proposed residential uses of the retained lot. The severed lot will be merged with an existing recreational commercial lot and will remain zoned Recreational Commercial (RC). The applicant's agent, Peter Joseph from EcoVue Consulting Services Inc. was in attendance. No one spoke in opposition of the application. There were 6 members of the public in attendance. The public meeting concluded at 5:53 PM.

Resolution No. 2017 - 027 - Zoning By-law Amendment (Part of Lot 26, Concession 18 (Smith Ward) – 3370 Fire Route 24

Councillor Donna Ballantyne – Deputy Mayor Sherry Senis –

That the report of the Planner regarding the Zoning By-law Amendment related to lands described as Part of Lot 26, Concession 18 in the Smith Ward be received for information; and

That By-law 2017-008, being a By-law to rezone certain lands situated in Part of Lot 26, Concession 18 in the Smith Ward from Recreational Commercial (RC) Zone to Lakeshore Residential (LR) Zone, be brought forward to the By-law section of the agenda for consideration; and

That the Mayor and Clerk be authorized to sign any agreements related to Consent Application File No. B-55-16.

Carried.

Municipal Officers & Staff Reports – Direction

Resolution No. 2017 - 028 - PSAB Budget 2017 Compliance Report

Councillor Donna Ballantyne – Councillor Anita Locke –

That the report of the Manager of Financial Services entitled PSAB Budget 2017 Compliance Report be received for information; and

That the Township of Selwyn adopt the Budget Compliance Report for expenses excluded from the 2017 budgets as outlined in and as a requirement of Ontario Regulation 284/09.

Carried.

Resolution No. 2017 - 029 - 2016 Annual Fire Report

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That the report from the Fire Chief regarding the 2016 Annual Fire Report be received for information.

Carried.

Resolution No. 2017 - 030 - Personnel Changes

Councillor Donna Ballantyne – Councillor Anita Locke –

That the report from the Fire Chief regarding personnel changes within the Fire Department be received for information; and

That Hall #1 Captain Dave Robinson be promoted to the position of Senior Captain in Hall #1; and

Further that a letter be sent to Senior Captain Hall #1 Rick Cavanagh to regretfully accept his resignation as a firefighter for the Selwyn Fire Department and thank him for his contribution to the Fire Department and the community.

Carried.

Deputy Mayor Senis restated her earlier declaration of pecuniary interest regarding agenda item 7. (a) 5. – County Development Charges By-law. Deputy Mayor Senis left the meeting.

Resolution No. 2017 - 031 – County of Peterborough – Development Charges Report

Councillor Donna Ballantyne – Councillor Anita Locke –

That the correspondence from the County of Peterborough regarding the County Development Charges By-law and corresponding background report be received for information.

Carried.

Deputy Mayor Senis returned to the meeting.

Resolution No. 2017 - 032 - Woodland Acres Distribution System Compliance Inspection Report

Deputy Mayor Sherry Senis – Councillor Donna Ballantyne –

That the report of the Chief Administrative Officer with regard to the Woodland Acres Distribution System Compliance Inspection Report related to the inspection completed by the Ministry of the Environment and Climate Change on December 14, 2016 be received for information; and

That a letter of appreciation be forwarded to Peterborough Utilities Group for their exemplary service.

Carried.

Resolution No. 2017 - 033 - Fire Department Infrastructure

Councillor Anita Locke – Councillor Donna Ballantyne –

That correspondence be forwarded to the Province of Ontario advising that the Township of Selwyn supports the Municipality of Bluewater in requesting that the Provincial Government recognize Municipal Fire Services as critical infrastructure by including funding for Fire Department Infrastructure as part of the Provincial Government's Infrastructure Strategy to Move Ontario Forward.

Carried.

Consent Items

Resolution No. 2017 - 034 - Municipal Officer's and Staff Reports – Consent Items

Councillor Donna Ballantyne – Deputy Mayor Sherry Senis –
That the report of the Manager of Recreation Services entitled Pick-Up Truck for Recreation Services be received for information; and that the Request for Proposal (RFP) from Georgian Commercial Centre Chevrolet Buick GMC., in the amount of \$29,000.00 (HST excluded), be approved; and

That the report of the Manager of Corporate & Community Service/Clerk regarding various By-laws be received for information; and that By-law 2017-009, being a By-law to provide for the adjustment of the Lakefield Ward and Smith Ward boundaries in the Township of Selwyn; and that By-law 2017 - 010, being a By-law to authorize the execution of a Memorandum of Understanding with Keith and Jessie Bullock to extend a lease agreement related to property located at 1670 Young's Point Road to the year 2025, be brought forward for consideration to the By-laws section of the agenda; and

Correspondence for Direction:

That the following items of correspondence be received for information and that staff proceed with the recommended direction therein:

1. SPARK Photo Festival 2017
That the correspondence from the Spark Photo Festival be received for information; and that the Township of Selwyn proclaim April 2017 as photography month.
2. Autism Ontario – April 3, 2017 World Autism Day
That the correspondence from Autism Ontario regarding world autism day be received for information; and that the Township of Selwyn proclaim April 3, 2017 as World Autism day and the Township raise Autism Ontario's flag at the Township administrative offices on April 3, 2017; and

Correspondence for Information:

That the following items of correspondence be received for information:

3. Safety, Licensing Appeals and Standards Tribunals Ontario - Appointment of Full Time Associate Chair of the Ontario Civilian Police Commission
4. AMO – Transit Funding
5. Jeff Leal MPP – Central East LHIN
6. Jeff Leal MPP – RED program
7. Chamber of Commerce Newsletter - February/March Newsletter
8. Chamber of Commerce – Chamber Notes 1
9. Chamber of Commerce – Chamber Notes 2
10. Chamber of Commerce – Newsflash
11. Otonabee Conservation Authority – Strategic Plan
12. Peterborough Family Health Team – Newsletter
13. Ennismore & District Horticultural Society – Thank you
14. Municipality of Trent Lakes – Thank you for fire assistance
15. Patrick Brown, MPP/Leader of the Official Opposition – Natural Gas Expansion
16. Township of Montague – Library Funding for Internet Connectivity - Attachment – Resolution Library Connectivity Funding
17. Township of Montague – Support for the Township of Tay – Electricity Bills
18. Municipality of Bluewater – Changes to the Residential Tenancies Act

19. Municipality of Bluewater – Fire Department Infrastructure
20. Municipality of Calvin - Fire Department Infrastructure
21. Township of Lake of Bays - Fire Department Infrastructure
22. Prince Edward County – Pupil Accommodation Review Process
23. Prince Edward County – Pupil Accommodation Guideline Review
24. Canadian Postmasters and Assistants Association – Postal Banking; and

Peterborough County Report

That the following items of correspondence be received for information and that staff proceed with the recommended direction therein:

1. Peterborough County - Pharmacare Resolution
That the Township of Selwyn advise the Federal government of its support for Peterborough County's resolution that urges the Federal government to move forward with the development of a National Pharmacare Program; and

That the following items of correspondence from the County of Peterborough be received for information:

2. Report Farm Tax Ratio – staff report
3. Buckhorn Bridge Reconstruction – staff report
4. Review of County Sign By-law – staff report
 - Presentation – County Sign By-law
5. Development Charges By-law – staff report
 - Development Charges Background**(item 5 was removed from the Consent Agenda and dealt with separately due to pecuniary interest noted by Deputy Mayor Senis)**
6. Peterborough Economic Development (PED) – 2017 Business Plan
7. Peterborough Economic Development (PED) – Fourth Quarter Report
8. County CAO – Notice of Retirement
9. Wayfinding signage – staff report
10. Notice of Study Commencement – Bridgenorth Causeway Link
 - County Road 18 Bridgenorth Causeway Link Bridgenorth Bypass
11. County Council Minutes – January 18, 2017 and January 25, 2017; and

Committee Reports

That the minutes of the Library Board of January 31, 2017; and

That the minutes of the Smith-Ennismore Police Services Board of January 16, 2017; and

That the minutes of the Economic Development and Business Committee of December 12, 2016; and

That the minutes of the Peterborough Police Service of January 10, 2017 and January 25, 2017 be received for information.

Carried.

Petitions

None.

Other, New & Unfinished Business

Resolution No. 2017 - 035 - Special Tri-Council Meeting Date

Deputy Mayor Sherry Senis – Councillor Anita Locke –

That a special Council meeting be scheduled for March 10, 2017 at 9:00 AM so that Council may participate in a Tri-Council Meeting with Curve Lake First Nation and the Municipality of Trent Lakes.

Carried.

By-laws

Resolution No. 2017 - 036 - By-laws First, Second & Third Reading

Councillor Anita Locke – Councillor Donna Ballantyne -

That By-law 2017-007, being a By-law to authorize a Zoning By-law Amendment at 3350 & 3356 Buckhorn Road (Buckhorn Home Hardware); and

That By-law 2017-008, being a By-law to authorize a Zoning By-law Amendment at 3370 Fire Route 24; and

That By-law 2017-009; being a By-law for the Adjustment of the Lakefield Ward and Smith Ward in the Township of Selwyn; and

That By-law 2017-010; being a By-law to authorize an MOU to extend a lease at 1670 Young's Point Road; be read a first, second and third time and finally passed.

Carried.

Resolution No. 2017 - 037 - Confirming By-law

Councillor Donna Ballantyne – Deputy Mayor Sherry Senis –

That By-law 2017-011, a By-law to confirm the proceedings of the meeting of Council held on February 14, 2017 be read a first, second and third time and finally passed.

Carried.

Adjournment

Resolution No. 2016 - 038 - Adjournment

Councillor Anita Locke – Councillor Donna Ballantyne –

That the meeting be adjourned. (6:20 PM)

Carried.